

Please note that specific instructions are highlighted in bold. You need only refer to those documents with a crossed box:

Award Letter	<p>Details of the financial nature of your grant and any additional terms and conditions of its award, in PDF format.</p> <p>As the grantholder, it is your responsibility to ensure that a copy of the attached award letter is sent to:</p> <ul style="list-style-type: none"> • The Head of your Host Organisation; • Your Head of Procurement (if appropriate); • Your Research Grants Office; • Your Finance Officer; • Any Coapplicants; and • Sponsor/supervisor/candidate, where appropriate. 	<input checked="" type="checkbox"/>
Grant Conditions	<p>The terms and conditions of the award can be found on the Wellcome Trust's website under Managing a grant/Starting a grant (www.wellcome.ac.uk/Managing-a-grant/Starting-a-grant/WTD038417.htm).</p>	<input checked="" type="checkbox"/>
Payment of Grant Funds	<p>Please refer to details in the award letter and to the Wellcome Trust's website under "Managing a grant/Finance and employment". (http://www.wellcome.ac.uk/Managing-a-grant/Finance-and-employment/wtx039403.htm)</p>	<input checked="" type="checkbox"/>
Grant Start Certificate	<p>To be signed by your Head (or authorised signatory) confirming acceptance of the grant on the conditions detailed and returned to the Profile Payments Team at the Wellcome Trust. The certificate can be downloaded from the Wellcome Trust's website under "Managing a grant/Starting a grant". (www.wellcome.ac.uk/Managing-a-grant/Starting-a-grant/index.htm)</p>	<input checked="" type="checkbox"/>
Supplementary Funding	<p>"Managing a grant/Finance and employment/Supplementary funding". (www.wellcome.ac.uk/Managing-a-grant/Finance-and-employment/WTD004160.htm)</p>	<input type="checkbox"/>
Public Engagement	<p>The Wellcome Trust encourages you to engage with the public about your research. Further information is available on the Wellcome Trust's website under "Professional resources/Researcher support". (www.wellcome.ac.uk/Professional-resources/Researcher-support/index.htm)</p>	<input checked="" type="checkbox"/>
Open Access	<p>Grantholders are advised to view our "Open Access Leaflet" available on our website. (www.wellcome.ac.uk/About-us/Policy/Spotlight-issues/Open-access/Guides-and-FAQ/index.htm)</p>	<input checked="" type="checkbox"/>